J.V. Washam Room Parents:

Thank you to all that were able to attend our room parent kick-off meeting on Friday! If you were unable to attend, please see below for most of the information you need as a room parent this year and an attachment of the room parent kick-off handout. Kasey sent out some important information on Friday so please check your spam if you missed it. You will also find attached the parent/guardian class email that you can change to fit your class and send to your class parents. If you have any questions (especially if this is your first year as a JV Washam room parent), please do not hesitate to reach out to us.

**Room Parent information**

**What should you do first?**

·        If you haven’t already done so, please complete the CMS volunteer screening process

·        Connect with your co-room parent

·        Contact your teacher to learn how you can best support him/her this year

·        Get your parents email addresses from your teacher so that you can introduce yourself as room parents.

·        Get started on decorating your containers for the Loose Change Drive.

**Reminders for Loose Change Drive containers**

* Containers should be created and turned in no later than Friday, October 14th
* Loose Change Drive Containers (we will collect daily)
* No Glass for Loose Change ideas
* Must be able to easily be emptied each day
* The theme is (Reading is so much fun it’s scary)

**Event Support**

·        **October 17-21 - Loose Change**

·        **October 21st - Teacher Preview at the Book Fair** (Room Parents are asked to cover their classroom the morning of the teacher preview at the book fair. Please arrive to the classroom around 7am, Plan to be there until roughly 7:45am

·        **October 24-28 - Book Fair**(Room Parents are also asked to assist at the Book Fairs (Fall/Spring) Holiday shop, Fall Festival, Field Day and welcome to volunteer for other opportunities)

·        **October 28th - Book Fair Family Night**(4pm-6pm)**& Fall Festival**(4pm-7pm)

·        **November 3rd - Teacher Appreciation Day (Theme: “Favorite Things”)**

·        **February 2nd - Teacher Appreciation Day (Theme: “Restock the Class”)**

·        **December 16th – Winter Party**(guidance will be provided by your grade level room parent lead)

·        **June 8th – End of Year Party**(guidance will be provided by your grade level room parent lead)

·        Fifth grade, touch base with your teacher, as the picnic is typically their class party.

*\*Update to a question I was asked during the room parent kick off - If this will be your first time registering with CMS as a volunteer, you will receive an activation email from CMS. Your account will not become active until you click on the link in that email to confirm your email address.*

Please contact me or Kasey with any questions or suggestions. It’s going to be a great year!

PTO Room Parent Committee Chairs,

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Kasey Tanner [kaseyhtanner@gmail.com](https://d.docs.live.net/58a3e65409e53482/Documents/kaseyhtanner@gmail.com)